



**nswstoma**

L I M I T E D

Tel: 1300 678 669 / (02) 9565 4315

ABN 51 610 218 338

# Order Form

Please send orders by:

**Email:** orders@nswstoma.org.au

**Fax:** (02) 9565 4317

**Post:** NSW Stoma Limited, PO Box 164, Camperdown NSW 1450

**ORDER FOR THE MONTH**

(please indicate which month the order is for)

Please allow a **MINIMUM of 5 business days** from the day we receive your order to process and dispatch. Orders are processed within Stoma Appliance Scheme Rules. Once an order has been submitted we are unable to make alterations. See reverse for ordering guidelines.

If ordering for more than one stoma please use the **Multiple Stomas Order Form**.

**PLEASE TICK:** PICK UP (\$5) or DELIVER (FROM \$15) TO:

Name:

Membership No:

Medicare card number: --

Ref no.  Expiry (mm/yy):  /

Delivery address:

City/Town:

State:

Postcode:

Residential address (if different from above):

Mobile:

*TICK BOX to receive SMS notifications from Australia Post about your delivery or to receive an SMS when your pick-up order is ready for collection*

Email (for all member notifications):

Appliance/Item description	Brand	Code No. on box	Qty in pack	No. of packs ordered	Total <small>(Qty in pack x No of packs)</small>

<b>PAYMENT:</b>	POSTAGE	standard postage for 1 month supply in NSW \$15	\$
	ANNUAL FEES	due in June – amounts shown overleaf	\$
	DONATION*	donations of \$2 or more are tax deductible	\$
<b>CREDIT CARD MINIMUM PAYMENT \$45</b>		<b>TOTAL PAYMENT</b>	<b>\$</b>

\*Please acknowledge my donation: I agree to be acknowledged in NSW Stoma journal and in other NSW Stoma communications.

**Direct Deposit:** Account Name: NSW Stoma Ltd BSB: 012-205 Acc No: 299264819 Ref: Your Name & Member No.

**Cheque:** Must be addressed to: NSW Stoma Ltd, PO Box 164, Camperdown NSW 1450

**Mastercard or Visa:** Cardholder's name (as appearing on card):

Card number:

Expiry (mm/yy):

/

*Cardholder's Signature*

## Ordering Guidelines

- Orders must be in writing by post, fax or email. Phone orders are not accepted.
- Complete the form fully including the delivery details and product codes.
- Please ensure the product codes quoted are correct as goods will be supplied in accordance with this code.
- Orders not clearly marked for pick up will be posted at the member's expense.
- Please include a mobile phone number to receive delivery notifications.
- If your mobile phone number has been provided, an SMS will be sent when a pick-up order is ready for collection.
- Australia Post will send delivery notifications to mobile numbers provided.
- Allow a **MINIMUM of 5 business days from the day we receive the order to process and dispatch**. For orders received for future months we aim to dispatch within the first 5 business days of that month.
- Orders are processed in the order in which they are received and in the month the supply is for.
- Orders for the current month must be received by the 25th of that month to ensure we have time to process your order before the end of the month.

## Stoma Appliance Scheme (SAS)

- All orders are processed within the guidelines of the scheme.
- Orders cannot be backdated.
- Maximum quantities are determined by the scheme to ensure clinically appropriate use of products and the sustainability of the scheme. **Please do not order more than you need.**
- When supplies of 2 or more products are requested and they have the same purpose (as determined by the scheme) then the maximum amount for each product must be reduced accordingly. e.g. if 2 products with the same purpose are supplied equally then the maximum amount for each should be reduced by 50%.
- The two-month ordering cycle is only available to members who have had their stoma for six months or more.
- If you need more than the maximum allowed quantity per month you must obtain a specific form from your Stomal Therapy Nurse authorising the extra supply.

## Holiday Supplies

- Members may request supplies in excess of two months (up to 6 months) when travelling overseas.
- An itinerary and proof of travel must be submitted with your order.
- Additional postage costs apply.

## Annual Fees

Full Member:	\$70*	Associate Member:	\$10
Concession Member**:	\$60*	DVA Gold Card Holders:	Exempt

\*Total annual fees cover SAS Access fee (\$60 full membership, \$50 Concession) plus \$10 NSW Stoma Ltd fee

\*\*Pensioner Card holders

## Postage Fees

	Standard Post	Express Post
One Month Issue	\$15	\$25
Two Month Issue	\$30	\$40

Additional fees may apply for interstate deliveries

## Service Fee

For Pick Up Orders Only \$5

## Donations

- NSW Stoma Ltd is a registered charity and donations of \$2 or more are tax deductible.

## Questions and concerns

- For further information or assistance with your order please call (02) 9565 4315. Information provided by NSW Stoma Ltd about the availability and/or features of any product is not intended to be advice or recommendation as to the suitability of that product for use.
- You may benefit from a Stomal Therapy Nurse (STN) reviewing your products if you are experiencing problems with your stoma. An STN review can ensure that you are using the correct product and that any damage to skin is addressed. NSW Stoma recommends you see a stomal therapist annually as a minimum to review your product usage.
- We recommend that members obtain the advice of an STN or medical practitioner before obtaining or using products which have not previously been used by the member.