

COVID-19 Action Plan

1/3/22

NSW Stoma Ltd recognizes that Covid-19 will move from being a pandemic to becoming endemic in our community. We acknowledge that we need to eventually recommence all services suspended during the Covid-19 pandemic while keeping our workforce safe and minimizing any disruption to our services. Our approach will remain cautious as we gradually ease restrictions.

In line with NSW Stoma Ltd, all staff, volunteers and visitors **must be fully vaccinated** to enter NSW Stoma Ltd premises.

Masks to be worn by all staff, volunteers and visitors when entering NSW Stoma Ltd premises

Warehouse staff will not be required to wear masks while working in the warehouse. If they go into the reception area or upstairs, masks must be worn.

Office staff need to wear masks in the warehouse and while moving around the office or in the reception area or warehouse.

All **visitors** to NSW Stoma premises must wear masks at all times and must show their Covid-vaccine Certificate on entry.

Pick Up Service

Members are given the option of **picking up** orders from our Stanmore premises as follows:

Table at front door – no members allowed into premises

Pickup times: Mon-Wed 8am-10am; Thu-Fri 8am – 1pm

Members will be notified by SMS when their order is ready. Please allow a minimum of 5 business days from the day we receive your order to process and prepare your order. Members should not come to the Stanmore premises until they have been notified.

On arrival please ring the bell at the front door. **Masks must be worn by all parties** – staff/volunteers and members/those picking up.

On answering, you will be asked which member you are collecting for and you will need to remain outside while we collect your order. This will be passed out to you.

The pickup service may be suspended at any time as directed by management (eg Covid in the workplace)

Onsite Clinic

The On-site clinic will re-open on Thursday 10th March to fully vaccinated members only.

Under NSW stoma Ltd Vaccination Policy only those who have had 3 vaccinations are considered fully vaccinated.